

Franklin Township



Somerset County
Office of Vital Statistics

MULTI-PURPOSE BUILDING

475 DeMott Lane
Somerset, NJ 08873-6704

Phone: 732-873-2500
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OBTAINING A CIVIL UNION LICENSE IN FRANKLIN TOWNSHIP

REQUIREMENTS FOR ENTERING INTO A CIVIL UNION –

- Must not be a party to another civil union, domestic partnership or marriage in the state of NJ or recognized by this State;
- Be of the same sex; and
- Be at least 18 years of age

Same-sex couples currently registered in a domestic partnership may enter into a civil union with the same partner and such entry into a civil union will terminate the previous domestic partnership.

WHO SHOULD APPLY IN FRANKLIN –

- Couples (at least one partner) who resides in Franklin Township . If both persons are out of NJ then in the town where the ceremony is taking place

WHERE TO APPLY –

Office of Vital Statistics, 475 DeMott Lane, Somerset
Monday thru Friday from 10 – 12 and 2 – 4 excluding holidays.

No application will be taken after 4 P.M.

PERSONS REQUIRED TO BE PRESENT AT TIME OF APPLICATION –

Both partners & 1 Witness, who is 18 years or older, knows the couple & speaks English.

WHAT IS REQUIRED AT TIME OF APPLICATION – ALL DOCUMENTS MUST BE IN ENGLISH

1. Birth certificate or passport
2. Proof of residency such as driver's license, lease, tax return, etc.
3. Name & birth place (country or state) of both sets of parents (maiden name of mother)
4. Name, address & phone number of the person performing the ceremony
5. Name of the place, and city where the ceremony will be held
6. \$28.00 payable in exact cash or check or money order
7. If you are divorced, have had a previous civil union dissolved, domestic partnership terminated or have had a civil union annulled, please bring the decree(s) or the civil annulment documents.
8. If your former spouse/civil union or domestic partner is deceased, please bring the death certificate.
9. Social security cards or numbers

WHEN TO COME IN AND WAITING PERIOD, AFTER FILLING OUT THE APPLICATION –

The recommendation is to come in at least two weeks before the ceremony. There is a **mandated 72-hour waiting period from the time of application.** (**Remember**, we are closed on weekends, which means you must apply by Tuesday in order to pick up the license on Friday for Friday night, Saturday or Sunday Ceremony). The license is valid for **30 days** from the date of pick up. Anyone can pick up the license for you.

WAIVER – If, 72 hours cannot be met, call the Somerset County Court House at 908-231-7000.
Bring your driver's license or birth certificate

MINORS – (**UNDER 18 YEARS OLD**) - Contact the Health Department for specific information.

If there are any other questions that you need answered, please call the Health Department at ext. 376 or 375.

Internet users - you can download the application by logging on to our website franklintwpnj.org and bring the completed application to the office of vital statistics – just do not sign

October 19, 2009