

FRANKLIN TOWNSHIP BOARD OF FIRE PREVENTION

September 4, 2008

A regular meeting of the Franklin Township Board of Fire Prevention was held at the Franklin Township Municipal Building at 475 DeMott Lane, Somerset on September 4, 2008 from 7:35pm to 8:15 pm. Director John Hauss called the meeting to order with the Pledge of Allegiance and reading of the Sunshine Notice.

ATTENDANCE

<u> </u> Teresa Danile	<u> </u> Brian Levin	Township Council
<u> X</u> Brian Farrar	<u> </u> Phil Rizzo	Manager/Police Dept.
<u> X</u> John Hauss	<u> X</u> Andrew Berardo	Fire Prevention
<u> X</u> Tim Szymborski	<u> </u> Louie Hajdu-Nemeth	Fire District No. 1
<u> X</u> William Kleiber	<u> </u> Roy Mondì	Fire District No. 2
<u> </u> Vincent Inzano	<u> X</u> Alfred Pinnella	Fire District No. 3
<u> X</u> Patti Shennard	<u> </u> Dennis Shennard	Fire District No. 4
<u> X</u> Steve Berardo	<u> </u> Keith Silverman	Fire Chief's Association

MINUTES – The July 10, 2008 meeting minutes were reviewed and approved as submitted.

CORRESPONDENCE – Copy of a letter from Township Manager Kenneth Daly appointing Sgt. Phil Rizzo the Deputy Emergency Management Coordinator.

DEPARTMENTAL REPORT – The July and August activity and FAAR reports were reviewed.

John Hauss gave a report on the FY08 Year End Report for the Department.

John Hauss gave a report on false alarms, and specifically spoke about the problems at 380 DeMott Lane.

TRUST FUND – \$5,149.57 balance.

John Hauss requested \$1,000 to be used for the poster contest awards. Bill Klieber made a motion, seconded by Tim Szymborski - all in favor.

INTERLOCAL AGREEMENT – The Board discussed the issues identified in the letter from District # 2's attorney. Everyone felt these items could be addressed and requested John make the changes and present the agreement to the Boards.

UNFINISHED BUSINESS –

Background Checks – Bill Kleiber stated that Fire District # 2 submitted a letter on background checks for prospective members. The Board had discussed the idea of a Township wide standard for these checks, are we going to have this standard. Further discussion needed.

NEW BUSINESS –

John Hauss reported on the Township Purchasing Policy. John reported that it appears some Boards and Committees might not be aware of the policy and the Township requested all liaisons to these Boards review the policy with the respective Boards. John reported that this Board does not make many purchases and when they do, he usually handles and follows the Township Policy. All purchases must be preapproved and not be made until a purchase order has been generated. The exceptions would be emergency purchases or petty cash.

ROUNDTABLE COMMENTARY –

Brian Farrar – reported that the Police Department would like to thank all those who participated in the National Night Out.

Tim Szyborski – reported that Middlebush Fire Company is holding their Annual Safety Fair on September .

Tim asked John if he could respond to Greg Philips on the false alarms at 380 DeMott Lane.

PUBLIC SESSION - In accordance with the New Jersey Open Public Meetings Act the meeting was open for comments from the public. No comments were received and the public session was closed.

NEXT MEETING: Thursday, October 9, 2008 at 7:30 PM
Main Conference Room
Municipal Building, 475 DeMott Lane, Somerset

Respectfully submitted,

John Hauss, Director of Fire Prevention