

**FRANKLIN TOWNSHIP BOARD OF FIRE PREVENTION**

January 10, 2008

A regular meeting of the Franklin Township Board of Fire Prevention was held at the Franklin Township Municipal Building at 475 DeMott Lane, Somerset on January 10, 2008 from 7:30pm to 9:05 pm. Chairman Inzano called the meeting to order with the Pledge of Allegiance and reading of the Sunshine Notice.

**ATTENDANCE**

<u>X</u> Teresa Danile	___ Brian Levine	Township Council
<u>X</u> Brian Farrar	___ Phil Rizzo	Manager/Police Dept.
<u>X</u> John Hauss	<u>X</u> Andrew Berardo	Fire Prevention
<u>X</u> Robert Scheer	<u>X</u> Russell Corleto	Fire District No. 1
<u>X</u> William Kleiber	___ Edward Carson	Fire District No. 2
<u>X</u> Vincent Inzano	___ Joseph Yacone	Fire District No. 3
<u>X</u> Patti Shennard	<u>X</u> Dennis Shennard	Fire District No. 4
<u>X</u> Keith Silverman	<u>X</u> Steve Berardo	Fire Chief's Association

**MINUTES** – The November meeting minutes were reviewed and approved. The December meeting was cancelled.

**CORRESPONDENCE** – A copy of the Local Finance Notice on LOSAP 2007 was distributed. A copy of Township Council # 08-022 – Compensation for Commissioners was distributed.

**DEPARTMENTAL REPORT** – The November and December activity reports were reviewed. The FAAR report was distributed and reviewed.

John reported on proposed changes to the permit fees. The changes are scheduled to go to the Township Council in February.

John reported on the annual State certification of Life Hazard Uses.

**TRUST FUND** – \$ 4,149.57 + \$1,000 donation from Fire District # 3 = \$5,149.57 balance.

Discussion on Poster Contest.

**INTERLOCAL AGREEMENT** – Bill Klieber reported that Fire District # 2 would not participate in the InterLocal Agreement. Bill stated that after review by their attorney the decision remained to not participate.

**UNFINISHED BUSINESS** –

**County Communications** – discussion on weekly test.

**Trunked Radio System** - Brian Farrar gave an update on the Trunked Radio system and the new radio template.

**Franklin Township Life Insurance** – received Fire District # 2 life insurance policy this date, waiting on Fire District # 3 policy. Waiting on review from Township Risk Manager.

**Pre-Emptive Devices for Traffic Signals** – Discussion on devices, Board agreed to recommend the siren-activated devices as a Township standard and to have the developers install these on any new traffic lights. Letter to be sent to Council.

**Route 27 water main** – no report. Some hydrants still are not bagged out of service.

**Fire Safety Trailer** – Andrew reported on the repairs. Discussion on where to store the trailer. John reported that as of now, the Township does not have indoor storage space available and the priority is to find indoor storage for the new FIU. Members of the Board felt the trailer should also be stored inside.

***NEW BUSINESS*** –

**Polling Locations** – Councilwoman Danile reported the Board of Education is asking to use additional firehouses as polling locations. A number of firehouses are currently being used. Board members reported there has been issues with poll workers accessing unauthorized spaces in the firehouse (kitchens), use of telephones, heat and A/C use and conditions the firehouse is left in. Board members stated that the fire companies that have voting would like to get rid of it and the ones that do not have it, are most likely not interested in starting it.

**Police Background Checks** – Brian reported that the fire service needs to develop a policy on background checks. A recent background check revealed some concerns and the Police need a policy to follow.

**Harrison Towers** – the status of the fire alarm and fire watch were discussed.

***ROUNDTABLE COMMENTARY*** –

John handed out information books similar to ones given to all fire chiefs. The books contain information including a number of polices and forms from the Division of Fire Safety and Fire Prevention. A number of maps are also included.

Discussion on the upcoming fire district elections and budgets.

***PUBLIC SESSION*** - In accordance with the New Jersey Open Public Meetings Act the meeting was open for comments from the public. No comments were received and the public session was closed.

***NEXT MEETING:*** Thursday, February 14, 2008  
7:30 PM  
at Franklin Township Municipal Building  
475 DeMott Lane, Somerset

Respectfully submitted,

John Hauss, Director of Fire Prevention