

# Franklin Township



## Somerset County

Department of Vital Statistics

### MULTI-PURPOSE BUILDING

475 DeMott Lane  
Somerset, NJ 08873

Phone: 732-873-2500

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## OBTAINING A CIVIL UNION LICENSE IN FRANKLIN TOWNSHIP

### REQUIREMENTS FOR ENTERING INTO A CIVIL UNION –

- Not be a party of another civil union, domestic partnership or marriage in state or that is recognized by this state;
- Be of the same sex; and
- Be at least 18 years of age

Same sex couples currently registered in a domestic partnership in New Jersey may enter into a civil union with the same partner and such entry into a civil union will terminate the previous domestic partnership.

### WHO SHOULD APPLY IN FRANKLIN TOWNSHIP –

Applicants (at least one) who reside in Franklin Township. If neither applicant is a NJ resident, submit the application in the municipality where the ceremony is taking place

### WHERE TO APPLY –

The Franklin Township Clerk's Office, 475 DeMott Lane, Somerset  
Monday thru Friday from 9am – 12pm and 2pm – 4pm excluding holidays.

**No application will be taken after 4 P.M.**

### PERSONS REQUIRED TO BE PRESENT AT TIME OF APPLICATION –

**Both applicants & 1 Witness**, who is 18 years of age or older.

### ITEMS REQUIRED AT TIME OF APPLICATION – ALL DOCUMENTS MUST BE IN ENGLISH

1. Driver's license, passport or state/federal I.D.
2. Proof of residency only if a NJ resident
3. Social Security number
4. \$28.00 payable in exact cash, check or money order

**Please make sure applicant has a valid id with current address on it. If presenting a passport and utility bill make sure the names match including middle names.**

### WHEN TO COME IN AND WAITING PERIOD, AFTER FILLING OUT THE APPLICATION –

The recommendation is to come in at least two weeks before the ceremony. There is a **mandated 72-hour waiting period from the time of application.** (Remember, we are closed on weekends, which means you must apply by Tuesday in order to pick up the license on Friday for Friday night, Saturday or Sunday ceremony). The license is good for **30 days** from the date of pick up.

### WAIVER –

If, 72 hours cannot be met, call the Somerset County Court House for the waiver at 908-231-7000.

### REAFFIRMATION OF A CIVIL UNION LICENSE

Bring a certified copy of your existing civil union certificate. No waiting period required. Please call if you have any questions.

### MINORS – (UNDER 18 YEARS OLD)

Contact the Clerk's Office for specific information.

If there are any other questions that you need answered, please call the Clerk's Office at ext.6208.

**Internet users - you** can download the application by logging on to our website [www.franklintwpnj.org](http://www.franklintwpnj.org) and bring the completed application to the Clerk's Office – just do not sign