



MULTI-PURPOSE BUILDING
475 DeMott Lane
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PROCEDURE TO REGISTER A DOMESTIC PARTNERSHIP

WHAT ARE THE REQUIREMENTS TO REGISTER A DOMESTIC PARTNERSHIP? -

Couples wishing to register a Domestic Partnership must be of same sex couples OR opposite sex couples who both are 62 years of age or older. Couples must meet the following requirements:

1. Share a common residence in NJ or in any other jurisdiction provided that at least one of the applicants is a member of a NJ State-administered retirement system;
2. Both persons are jointly responsible for each other's common welfare as evidenced by joint financial arrangements of joint ownership of real or personal property;
3. Both persons agree to be jointly responsible for each other's basic living expenses during the domestic partnership;
4. Not be party to a marriage or civil union recognized by NJ law or a member of another domestic partnership
5. Not be related up to each other by blood or affinity up to and including the fourth degree of consanguinity;
6. Chose to share each other's lives in a committed relationship of mutual caring;
7. Not have legally terminated another domestic partnership within the last 180 days. (This prohibition does not apply when the previous partnership ended due to the death of the other partner).

WHERE SHOULD THE AFFIDAVIT OF DOMESTIC PARTNERSHIP BE FILED? -

The Affidavit of Domestic Partnership must be filed and registered with the Registrar of Vital Statistics in any municipality in the State of New Jersey.

ITEMS REQUIRED WHEN FILING THE AFFIDAVIT OF DOMESTIC PARTNERSHIP WITH A REGISTRAR -

1. Identification that establishes name, age, date of birth and proof of residency. This may be supplied by one or more documents issued by a government agency, such as certified copy of a birth certificate, driver's license, military identification or state/county identification card. A registration or operator's license that is registered with the Motor Vehicle Commission will be accepted.
2. If the residence is outside NJ, at least one of the applicants must provide proof of membership in a NJ State Retirement System by providing one of the following documents issued by the Division of Pension and Benefits:
 - a. Personal Benefits Statement from the current or previous year
 - b. 1099R from the current or previous year, or
 - c. Certificate of Pension Membership
3. Applicants must provide proof of joint financial responsibility, evidenced by at least one of the following documents:
 - a. Joint deed, mortgage agreement or lease;
 - b. Joint bank account
 - c. Designation of one of the persons as primary beneficiary in the other person's will;
 - d. Designation of one of the persons as primary beneficiary in the other person's insurance policy or retirement plan; or;
 - e. Joint ownership of a motor vehicle

WHERE TO APPLY IN FRANKLIN TOWNSHIP -

The Franklin Township Clerk's Office, 475 DeMott Lane, Somerset

Monday thru Friday from 9 - 12 and 2 - 4 excluding holidays.

FEE -

The fee to register the domestic partnership is \$28.00

If there are any other questions that you need answered, please call the Clerk's Office at ext. 6208.