

FRANKLIN TOWNSHIP BOARD OF FIRE PREVENTION

April 12, 2012

A regular meeting of the Franklin Township Board of Fire Prevention was held at the Franklin Township Municipal Building at 475 DeMott Lane, Somerset on April 12, 2012 from 7:30pm to 8:30 pm. Director of Fire Prevention John Hauss called the meeting to order with the Pledge of Allegiance and reading of the Sunshine Notice.

ATTENDANCE

<u> </u> Brian Regan	<u> </u> Brian Levin	Township Council
<u> </u> Donna Vieiro		Twp. Manager
<u> </u> Brian Farrar	<u> </u> Phil Rizzo	Twp. Manager/Police Dept.
<u> X</u> John Hauss	<u> </u> Andrew Berardo	Fire Prevention
<u> X</u> Don Bell	<u> X</u> Tim Szymbroski	Fire District No. 1
<u> X</u> William Kleiber	<u> X</u> Henry Lasch	Fire District No. 2
<u> X</u> Lewis Pinnella	<u> X</u> Alfred Pinnella	Fire District No. 3
<u> X</u> Patti Shennard	<u> X</u> Dennis Shennard	Fire District No. 4
<u> </u> Vince Inzano	<u> </u> Steve Berardo	Fire Chief's Association

MINUTES – The March 2012 meeting minutes were reviewed and approved as submitted.

CORRESPONDENCE – A copy of a notice from the New Jersey Division of Fire Safety regarding PEOSH training for the fire service was distributed.

A copy of a notice from the New Jersey Department of Transportation for a public meeting on improvements to Route 287 at Easton Avenue was distributed.

A copy of a letter from Joyce Miller, Purchasing Agent, to all Township Committees, Commissions and Boards regarding video graphing meetings was distributed.

DEPARTMENTAL REPORT – The March 2012 activity and FAAR reports were reviewed.

TRUST FUND – \$562.82

John reported that the Department had received the two thermal imaging cameras and they are in service and working well. John reported that the old camera is still functioning so they currently have three cameras in service – one assigned to an inspector in each district.

John asked each District to make their donations by June so the balance in the account can be increased.

UNFINISHED BUSINESS –

County Communications – Don Bell reported Fire District # 1 is hiring a consultant to make recommendations on the radio system and policies. John reported that the Chief's Association is requesting Bill Stahl from Somerset County and Brian Farrar from Franklin Police attend the next meeting to discuss some issues, including procedures for when the system goes down.

John reported on the Junior Fire Academy the Department is running. The dates have been picked – August 21 – 22 & 23.

Discussion on Preplans – John reported that he has been in contact with the Computer Consultant for the Districts and is making progress moving ESP to District # 1 server.

NEW BUSINESS – Board reorganization – William Kleiber was nominated as Board Chairman and Patti Shennard was nominated as Vice-Chairperson. The board unanimously approved the nominations.

John reported that the Finance Department will be transferring the first half of the taxes to each district tomorrow (April 13th).

ROUNDTABLE COMMENTARY –

Discussion on preemptive devices for traffic signals – Fire District # 1 has budgeted for three additional devices this year; Fire District # 2 has all traffic signals in the district equipped and in operation.

Kingston is holding a pancake breakfast this Sunday.

Board members asked John to have links for the district websites shown on the Township website.

A discussion on files and how long to maintain them – Bill Klieber has a matrix and will send out to all districts.

PUBLIC SESSION - In accordance with the New Jersey Open Public Meetings Act the meeting was open for comments from the public. No comments.

NEXT MEETING: Thursday, May 10, 2012 at 7:30 PM
Main Conference Room
Municipal Building, 475 DeMott Lane, Somerset

Respectfully submitted,

John Hauss, Director, Fire Prevention Department