

Water Service Shutoff/Turn-On Request

I am the owner(s) of the following listed property:

Address: _____

Block No.: _____ Lot No. _____

I am requesting Shutoff Turn-on my water service. (Please check one)

I understand that one of the owner or owner's representative (legal adult) must be present to provide necessary access to the water meter. For service turn on, water meter will be installed before the water service is turned on. For service shutoff, water meter will be removed after the service is shutoff. If the meter is removed, it is the property owner's responsibility to keep and maintain the water meter in a safe and heated space for future use.

The water service shutoff is free of charge. The water service turn on is \$75 each time. The charge for water service turn on will be included in the quarterly water bill after the service is turned on.

Requested by

Owner's Signature

Owner's Name (Print)

Owner's mailing address

Owner's Phone

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Appointment Date: _____ Time: _____

DPW Staff Initial and Comments: _____
