

## Water Service Tap Application Form Instruction Page

Water Service Tap Application shall be fill out by the applicant who is applying for water service tap (or water service line) from Franklin Township Water. The water service tap is a water line that connects between water main and [curb stop](#).

To start this application, the applicant should clearly print the property owner's mailing address, phone number, Block and Lot numbers and service location address.

Next, the applicant should indicate if this application is for a new service or an upgrade of an existing service. The size for the water service tap should also be selected. Please contact your engineer or plumber to determine the water service tap size for your application.

FTW will install water service taps from 1" to 2". The following is a fee schedule for the installation of water service tap. The tap installation fee shall be paid in-full at the time when the application is submitted for processing. No payment is required if the contractor is used to install the water service tap.

Service Tap Size	Tap Installation Charge	Effective Date
1"	\$1,893.98	7/1/1994
1-1/2"	\$2,014.95	7/1/1994
2"	\$2,271.09	7/1/1994

***Please note that it is the applicant's (or his/her engineer's) responsibility to determine if the proposed water service tap will provide sufficient volume and pressure to meet the proposed project's needs. It is also the applicant's responsibility to investigate if any existing above and/or underground obstructions, or rules and regulations, such as a roadway moratorium that may restrict any road opening or installation of the proposed water tap.***

Next, the applicant should describe the field marker where the water service tap should be installed. If the service line from the building to the curb is already installed, please indicate that in the application form so that our crew will look for the service connection before they install the water service tap.

If the proposed service tap is larger than 2", the information for the contractor who will perform the service tap installation should be provided in the application form.

The applicant's contractor should notify [Franklin Township Water](#) **AND** [Franklin Township Engineering Office](#) at least 72 hours in advance for any proposed service tap installation schedule.

The completed Water Service Tap Application Form should be sent to Franklin Township Water located at: 40 Churchill Avenue, Somerset, NJ 08873, for review and approval. You can also email this form to us at the following email address:

[utility\\_water@franklintwpnj.org](mailto:utility_water@franklintwpnj.org)

Any questions, please contact Franklin Township water at 732-249-7800.

# Franklin Township

Department of Public Works  
40 Churchill Avenue  
Somerset, NJ 08873-3405

Phone (732) 249-7800  
Fax (732) 249-7810



## Water Service Tap Application

Applicant Name:
Mailing Address:
Phone Number:
Service Tap Location: Block No.: _____ Lot No.: _____
Address for Service Tap: _____ (Street) (Suite/Unit) (Town) (State) (Zip)

This Tap Application is for: <input type="checkbox"/> New Connection <input type="checkbox"/> Upgrade of an Existing Connection
Requested Water Service Tap Size(es): <input type="checkbox"/> 1" <input type="checkbox"/> 1-1/2" <input type="checkbox"/> 2" <input type="checkbox"/> 2-1/2" <input type="checkbox"/> 3" <input type="checkbox"/> 4" <input type="checkbox"/> 6" <input type="checkbox"/> Other _____
Is the curb box/service tap location marked in the field? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, the curb stop location is marked with <input type="checkbox"/> A blue color stake <input type="checkbox"/> Paint on the pavement
<input type="checkbox"/> Other marker (Please specify) _____
Is the service line between the building and curb stop already installed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Company who will perform the tap installation: Company Name: _____ Contact Name: _____ Address: _____ Phone: _____
Applicant Signature: _____ Date: _____

(Office use only)	
Work order No.: _____	Tap Installed on: _____ (Date)
	By: _____ (Foreman)